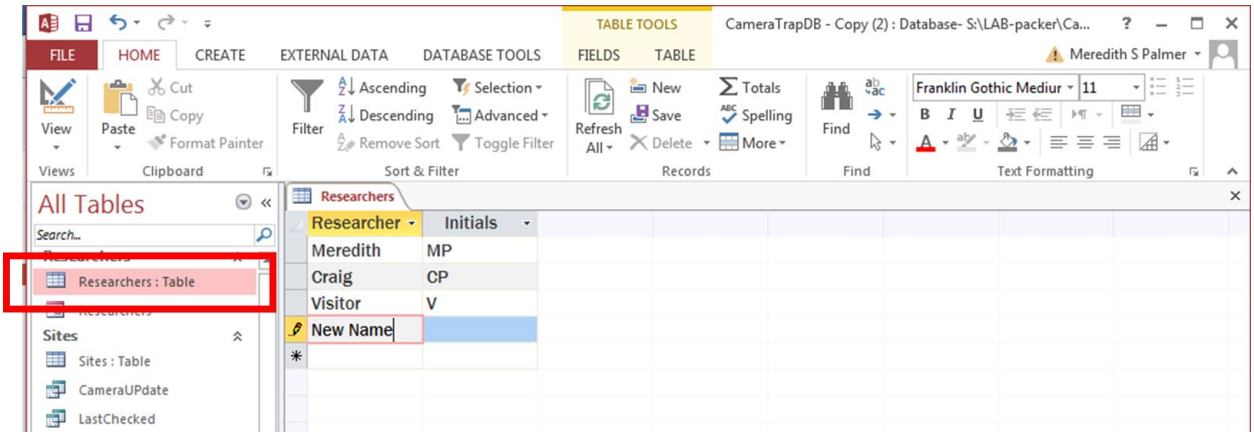
SnapshotSafari Camera Trap Database Guidelines

A brief overview of important features of the SnapshotSafari Camera Trap Database

SETUP

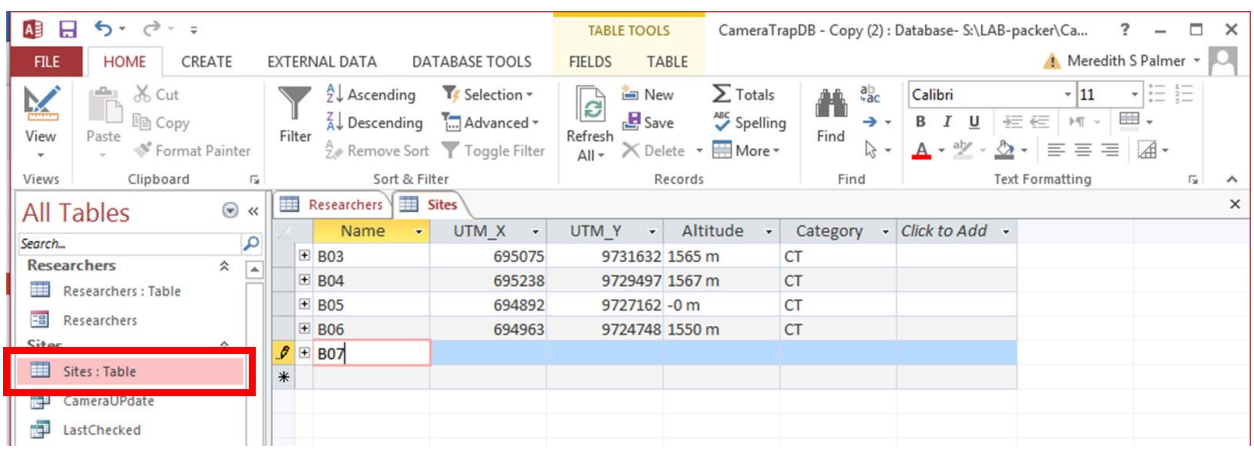
I. Researchers: Table

Add names and initials of any person who may be entering in to the database.



II. Sites: Table

Add identifiers for each site along with the site coordinates and (optional) site altitude



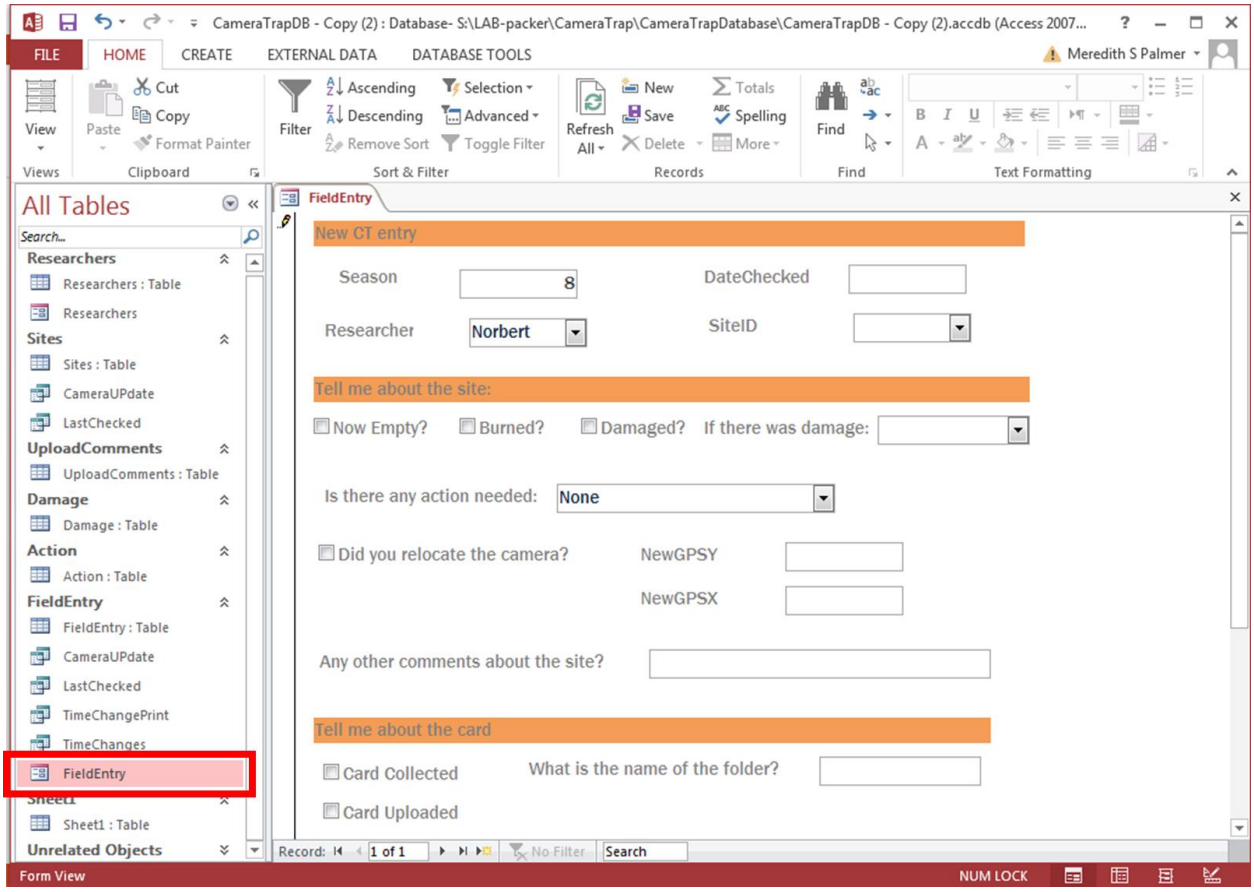
DATA ENTRY

I. Field Entry: Form

Enter data about camera status collected in field (Field_CameraCheck Excel spreadsheet) and success of image download. Fill out a new record for each SD card collected. Fill out the record immediately after collecting images from the field.

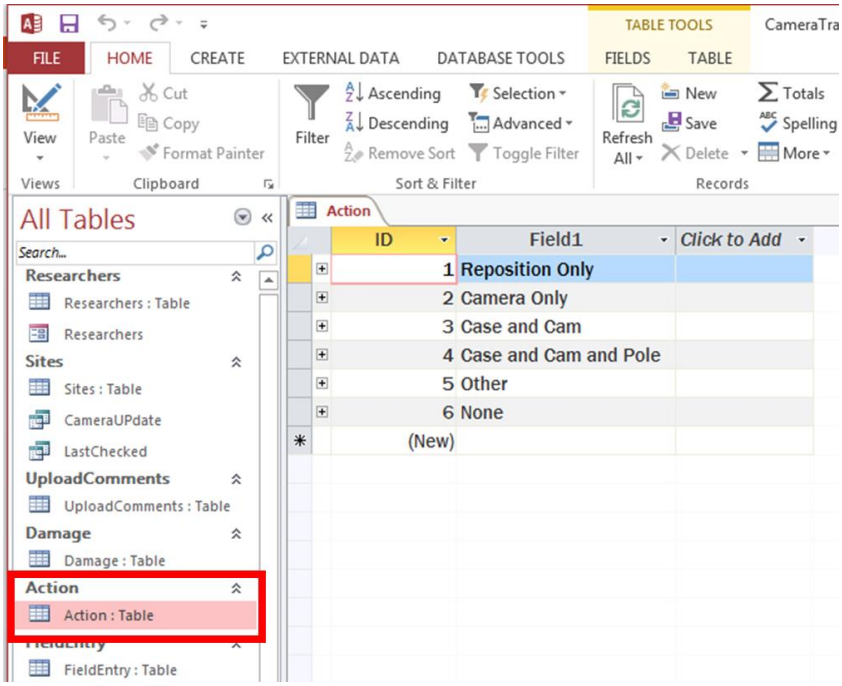
- *Season* refers to hard drive number
- *Roll Number* refers to the number of SD cards collected from that site during that season, i.e., if this is the 1st SD card collected for the season, Roll Number = R1
- Name the folder with the SiteID_RollNumber, i.e., C04_R1
- See Protocol V = SnapshotSafari Camera Trap Directory Structure for more information

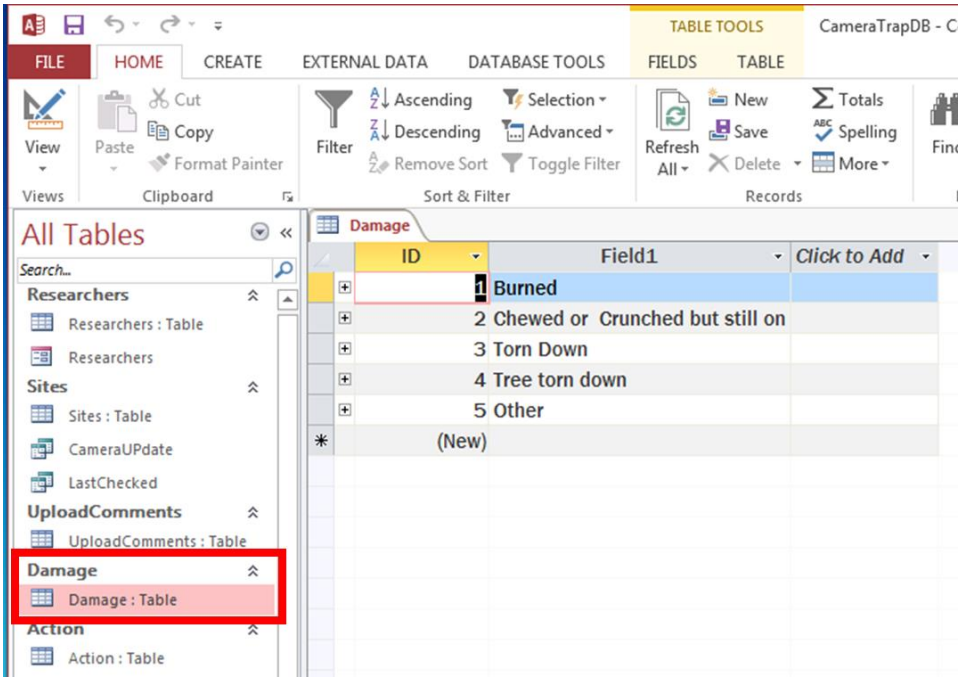
Note: Will only save if hit the "Save Record" button!



II. Modify the Field Entry Form

The field entry form contains several drop-down menus describing the type of damage that occurred to a camera trap and what actions are needed to fix the site. If you need to add additional options into the drop-down menus, amend the following tables:

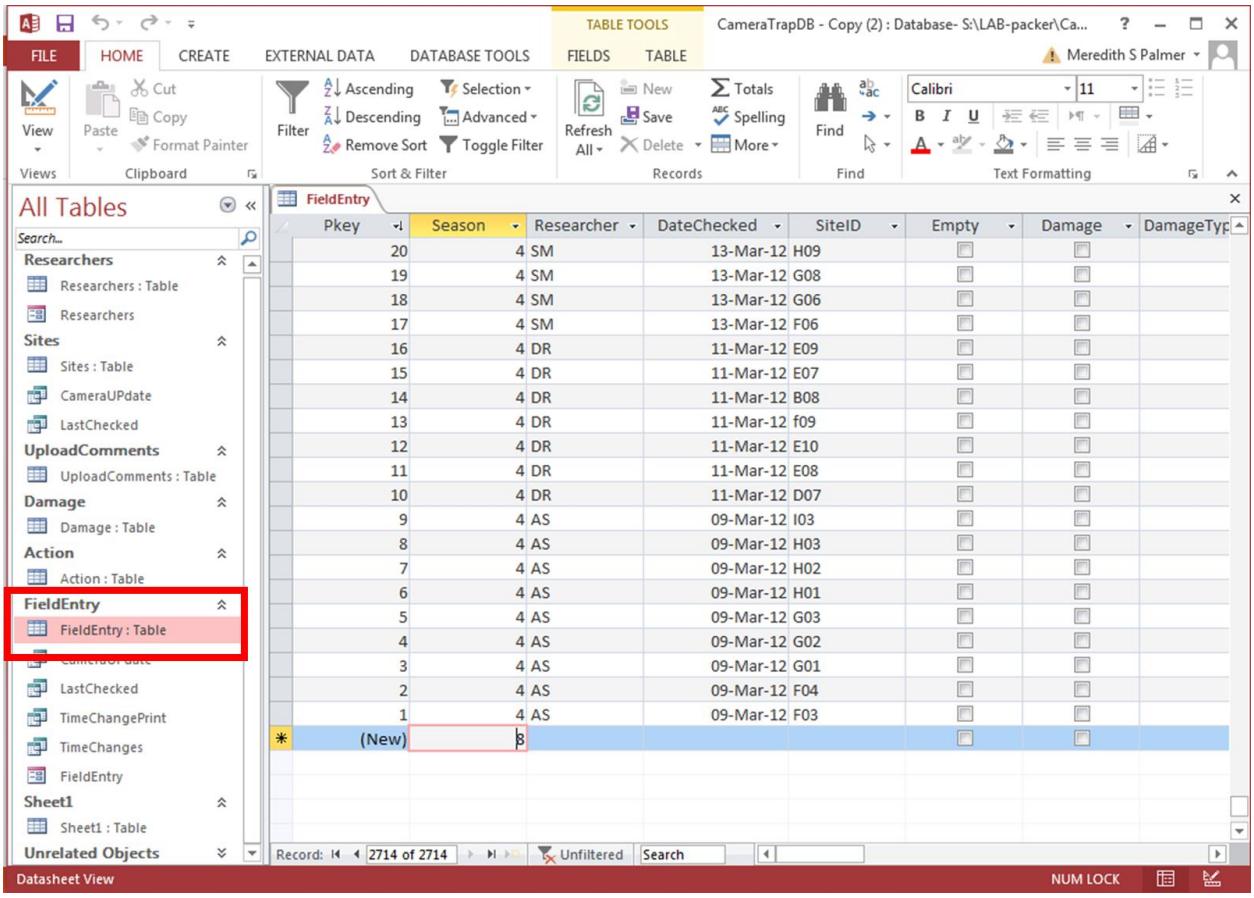




III. Field Entry: Table

The field entry form places information into the field entry table. If you need to manually fix a mistake in an entry, do so in the field entry table.

("Pkey" is an automatically generated unique identifier for every entry in the database)

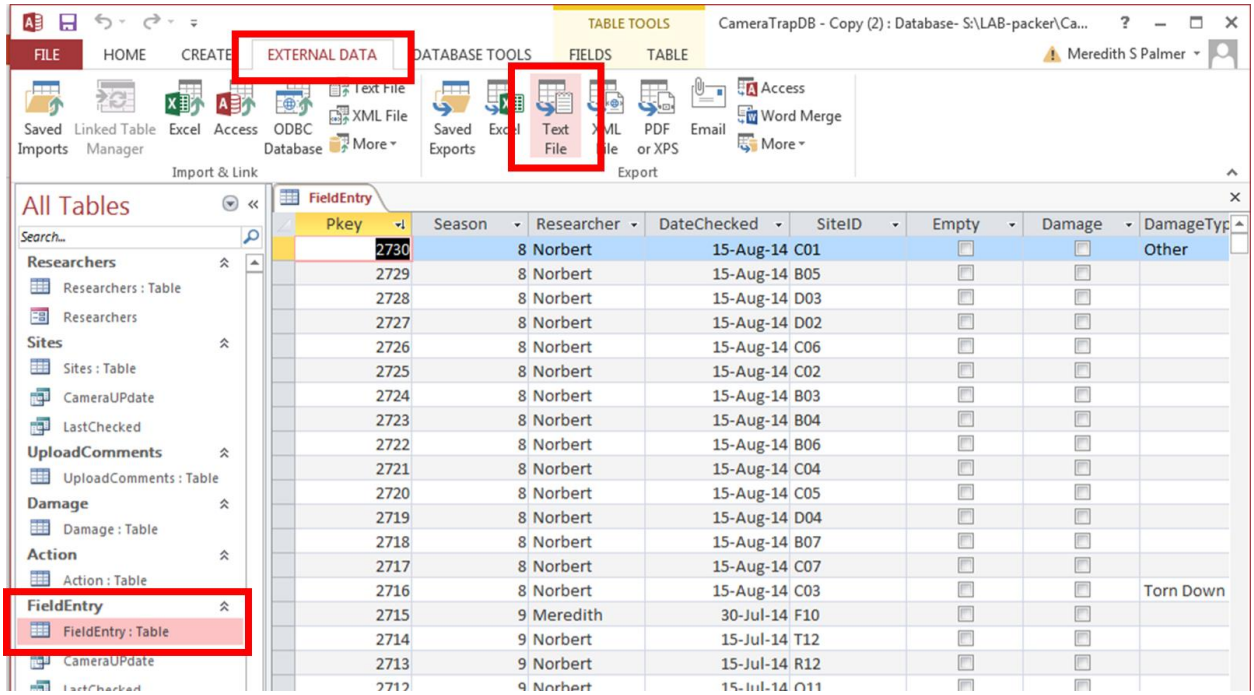


EXPORTING DATA

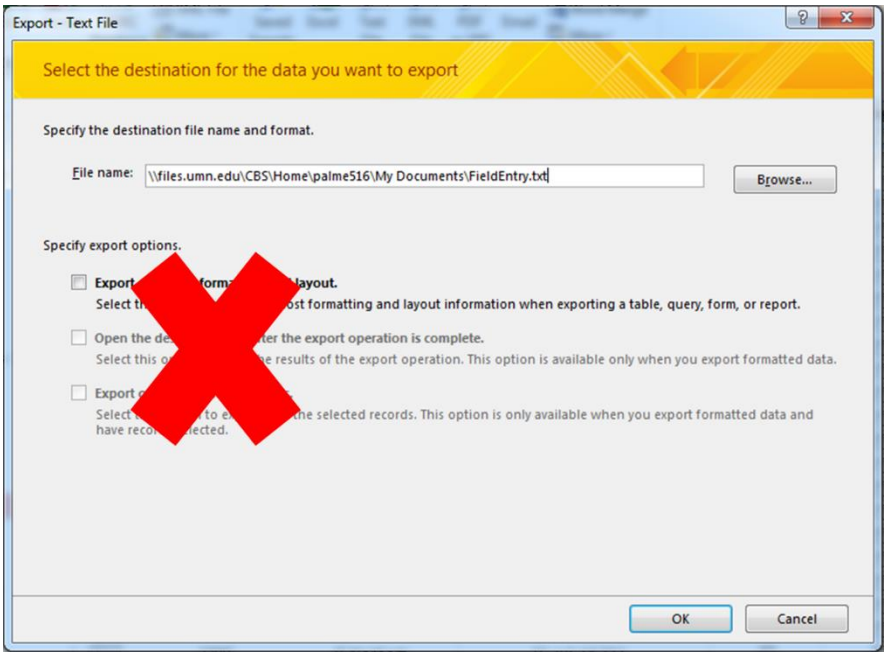
I. Field Entry: Table

Open the “Field Entry: Table”.

In the “EXTERNAL DATA” tab in the toolbar, select, “Text File” under “Export”.



II. Exporting a Text File

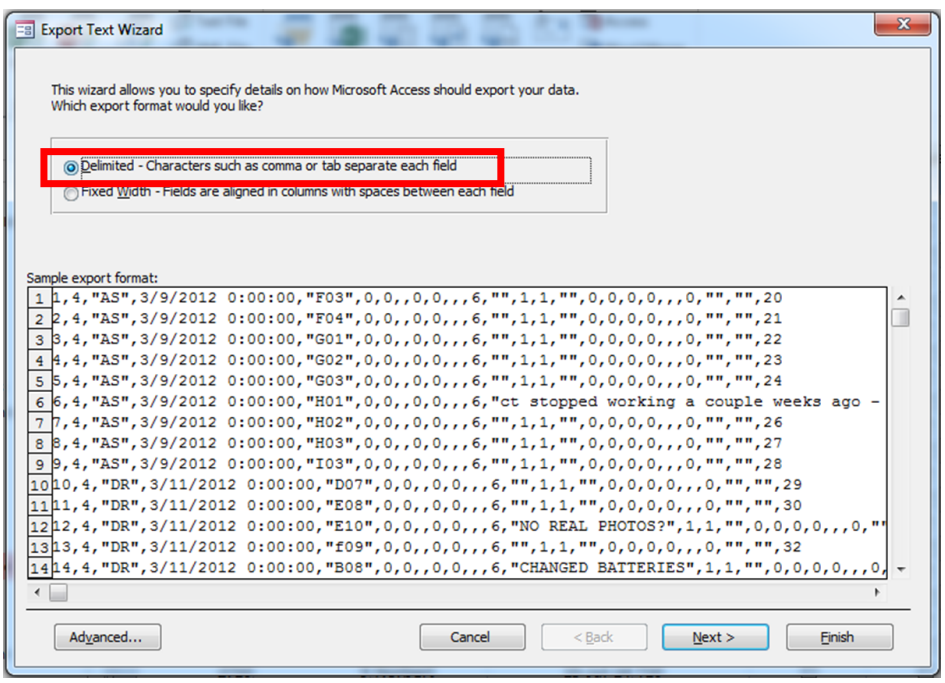


Select a destination and name for the exported database. Do NOT check any of the export option boxes.

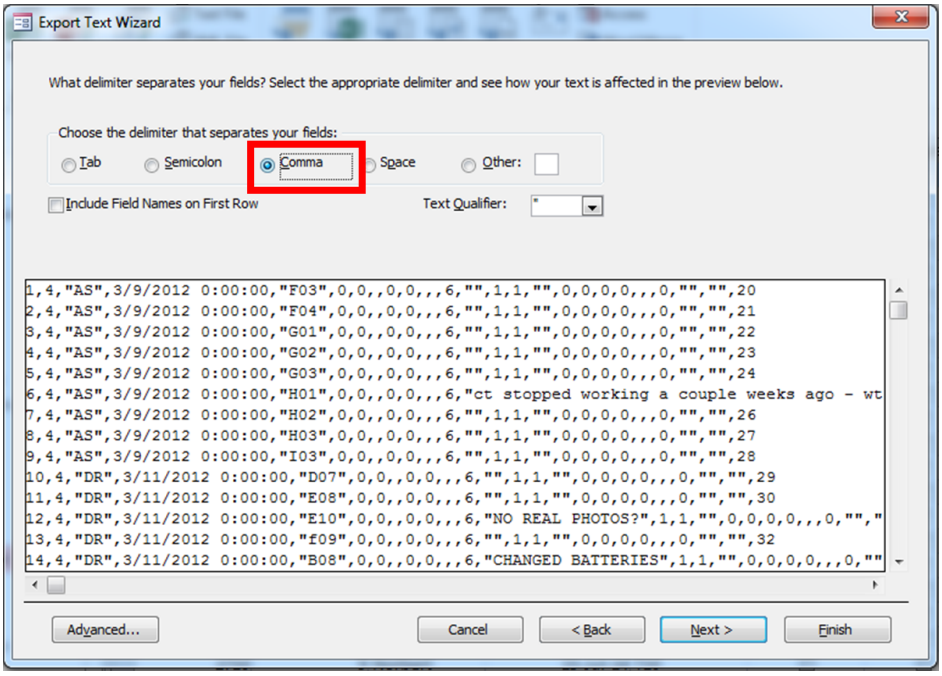
Click “OK”.

III. Comma-Delimited

On the next screen, select the “delimited” export format option; click “Next”.



On the next screen, choose “comma” as the delimiter; click “Finish”.



Database should now be downloaded as a text file! Email file to Sarah Huebner huebn090@umn.edu