

Petition for Readmission
(For use after a leave of 5+ years from CBS)

It is expected that students will complete their B.S. degree in four years. Occasionally, students leave the University and later decide to return to the College of Biological Sciences (CBS) to complete their degree. In these situations, course content and requirements may have changed significantly, and previously completed courses may no longer represent the thinking and teaching in these areas of study. New information in biology is expanding at a rapid rate and advanced-level courses are continually modified and updated.

As a result of this rapid expansion of knowledge in the biological sciences, students who have been absent from CBS for over 5 years are not eligible for automatic readmission. Students must petition the CBS Scholastics Committee to be readmitted after not taking classes at the University of Minnesota for five full academic years.

This Petition for Readmission should be submitted along with an Application for Readmission to CBS Student Services, 3-104 Molecular and Cellular Biology, 420 Washington Avenue SE, Minneapolis, MN 55455. The CBS Scholastics Committee will consider these petitions on a rolling basis, but it may take up to three weeks to receive a response. Students may wish to meet with an academic advisor as they prepare their readmission petition.

Name: _____ **Student ID#** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **E-mail:** _____

Last Semester Enrolled: _____

Please ensure you submit an Application for Readmission along with this petition. Official notification of the Scholastics Committee's decision will be sent to your mailing address.

Note: If a Petition for Readmission is approved, students must still meet with an academic advisor prior to enrollment to plan for classes. Some previously completed courses may no longer satisfy degree requirements, due to departmental dated credit policies. In addition, degree requirements may have changed significantly. It is important to plan carefully with an academic advisor before resuming coursework.

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Being readmitted is not guaranteed. Readmission will only be granted to students who have clearly defined goals in returning to CBS to complete a degree.

As part of your Petition for Readmission, you must submit a signed request letter that addresses the following questions:

1. Academics Goals:
 - What are your current academic goals?
 - Why do you want to return to the College of Biological Sciences at this time?
 - Why should CBS readmit you?
 - Which major do you plan to pursue if readmitted? Indicate if your goal is to transfer out of CBS to another U of M college.

Note: Intending to transfer to another college at the U of M will not increase or decrease your chances of being readmitted.

2. Your absence from CBS:

- What have you been doing during your absence from CBS? If employed, give the name of the firm or company, length of service, and nature of duties. If you have taken classes at another institution, attach a transcript (may be unofficial) showing that coursework.
- Why did you stop pursuing your degree at the U of M? What has changed since you left CBS that indicates you would be successful in earning your degree now?

**** Any confidential documents will be returned to you**

Please give careful thought to the preparation of your statements on this petition so that the Committee will have as complete a picture of your situation as you can present.

In addition to your statement, you will also need to include a completed and signed Application for Readmission form. This form is available from One Stop Student Services
https://onestop.umn.edu/sites/onestop.umn.edu/files/forms/adv104_2017.pdf

I hereby petition for readmission for the _____ semester, 20____.

Signature

For office use only:	Petition approved <input type="checkbox"/>	Not approved <input type="checkbox"/>
Special conditions:	_____	
Signature: _____	Date: _____	