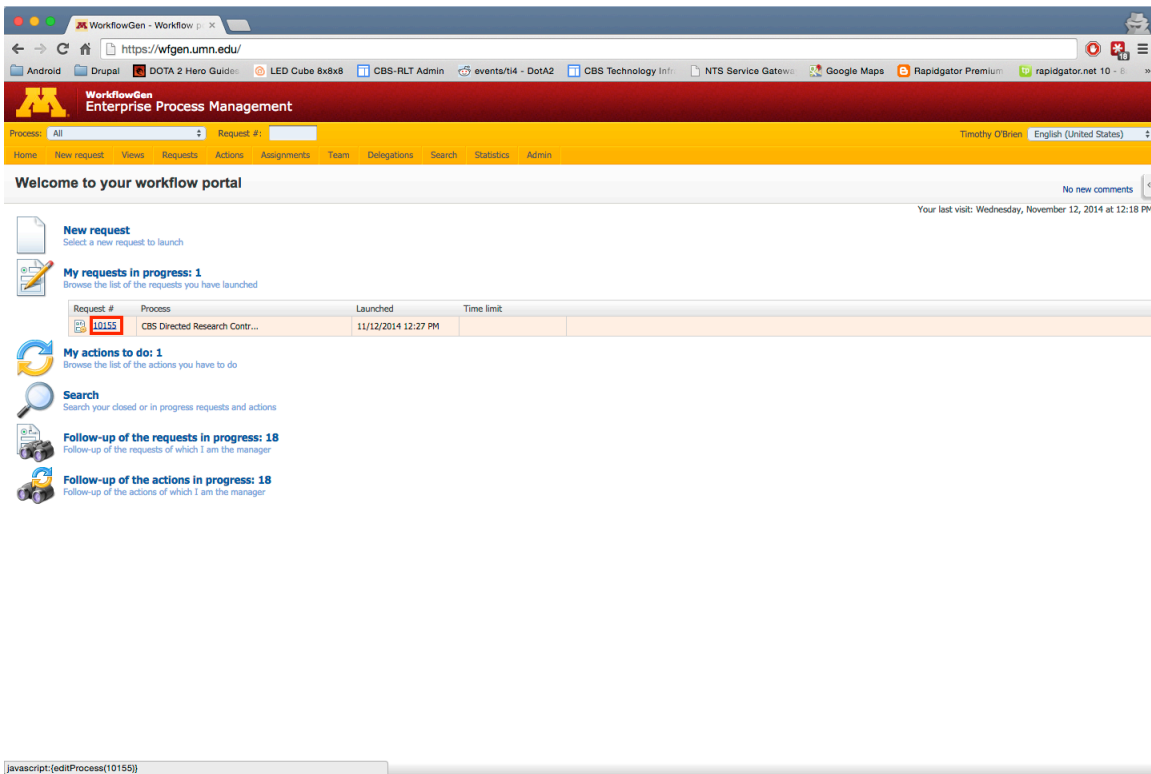


Log in to <http://wfggen.umn.edu> and click on “My requests in progress”



From there you can click on your request number

The screenshot displays the WorkflowGen Enterprise Process Management web application. The browser address bar shows the URL <https://wgen.umn.edu/>. The application header includes the WorkflowGen logo and the text "Enterprise Process Management". Below the header is a navigation menu with options: Home, New request, Views, Requests, Actions, Assignments, Team, Delegations, Search, Statistics, and Admin. The user's name, Timothy O'Brien, and the language setting, English (United States), are visible in the top right corner.

The main content area is titled "Request follow-up form: CBS Directed Research Contr... #10155". It shows the request status as "Open" and provides a graphical follow-up option. The description of the request is "CBS Directed Research Contract workflow", requested by Timothy O'Brien, and started on 11/12/2014 at 12:27 PM.

Below the description is a table of associated data:

Associated data:	
Student First name	Timothy
Student Last name	O'Brien
Student Internet ID	obrie509@umn.edu
Student ID Number	3785679
Student Major	NULL
Student Probation?	NO
Course designator	EEB
Term	FALL2014
Course Number	4994
Credits	1

There is a "Delete the request" button below the table. The "My actions to do" section shows a single action: "2-Faculty mentor approves contract". The "Actions history" section shows a single action: "1-The Requester initiates the request" performed by Timothy O'Brien on 11/12/2014 at 12:28 PM.

Once doing so, you will be brought to this page in which you can view the status