

PAID INTERNSHIPS at the Zoo

Summer 2019

1st year Education Internship

Help educate children ages 2-14 about science, animals and conservation in our Zoo Summer Camps. Interns develop child management techniques, interactive teaching strategies and are directly mentored and extensively trained through a self-reflective, experiential training program.

1. **Assist instructors** in classroom educational activities and lead Zoo tours (**age focus primarily 4-9**).
2. **Supervise and evaluate:** Mentor high school volunteers on a day-to-day basis.
3. **Prepare** classroom materials on an as-needed basis.
4. **Internship focuses on career-related skills:** We help prepare you for the professional workplace. Interns are encouraged to develop their skills through a reflective journaling program and mentor-based relationships with education staff.
5. **Other opportunities:** Apply to teach a Zoo camp supervised by cooperating teacher (limited spaces).
6. **Future opportunities:** After completing one summer as a 1st year intern, applicants may apply to the 2nd year internship & Teaching Intern positions which include assisting with trainings, mentoring peers & teaching camps.
7. **Note:** Position does not allow for direct animal handling. Housing not provided.

Requirements

1. Applicants should support the mission and vision of the Zoological Society (the non-profit organization that supports the Milwaukee County Zoo).
2. Current college student or recent college graduate (up to one year past graduation). Internship best matches sophomores-graduate level students. Freshman must have extensive experience with children in college to be competitive.
3. Experience with children, strong child management and public speaking skills such as enthusiasm, voice inflection and varied facial expressions.
4. Exhibit consistent skills - positive attitude, initiative, emotional maturity, self-responsibility and a desire to develop professional characteristics.
5. Physical requirements - walking through the Zoo for up to two hours; kneel, squat and carry storage boxes.
6. International applicants must be legally authorized to work in the U.S. without Zoological Society sponsorship.
7. **Attend ALL Required Training Dates/Hours:** June 4-8, 10-13 (approx. 8 a.m.-4 p.m. - exception June 12 from 12-8 p.m.). **Since training is required, sometimes student teaching dates conflict. Call Patty for suggestions on how you can make arrangements with your college/school.**

Pay Rate and Dates of Employment

Pay rate: \$9.00 per hour (M-F, 8 hours per day; exception during training)

Internship start & end dates: June 4 – Aug 14, 2019

Work days off: July 3, 4 and 5 (Additional days off require approval prior to hiring.)

Application Process

- **EMAIL IN SAME ATTACHMENT: Professional cover letter and resume** and address to "Patty T." pattyt@zoosociety.org by **8 a.m., Feb. 12, 2019. SUBJECT LINE:** 2019 Summer Internship
- **IF YOU QUALIFY FOR AN INTERVIEW:** You must be available for a **March** interview date and **bring 2 letters of recommendation** to the interview. Exceptions for alternate interview month must be arranged in advance.
- **NOTIFICATION OF POSITION:** Applicants will be notified about hiring decisions by mid-April. Applicants who receive a position will be required to fill out a Zoological Society application and pass a background check.
- **QUESTIONS:** Call Patty T. at **414-258-5058, ext. 419 (M-F, 8 a.m.-4 p.m.)** or email pattyt@zoosociety.org.

Application Tips

- **COVER LETTER:** Use standard cover letter format; include your major, year in school and future career goal(s). **Also include how this internship will assist you with your future career and list any conflicts related to training or completion of internship start/end dates.**
- **RESUME:** Use standard resume format (max. 3 pages). Resumes should reflect all of your experiences with children. Keep volunteer and paid experiences in separate categories (include details of what you did for each). Leadership and science-related experiences a plus. For education majors, include field work and/or student teaching-related experiences.

Learn more about the Zoological Society of Milwaukee Education (located at the Milwaukee County Zoo):

zoosociety.org/education

"This experience is unlike any other. Having the opportunity to learn, grow, and teach is so unique and powerful."

Former intern

