
Pre-event checklist



WHAT SHOULD I HAVE IN MY ROLLER-CASE?

This year, we will also try to pre-pack Market Science boxes for session leaders for most events to expedite the packing process. We still suggest that you check your box to make sure it includes all of the needed items and you can add other items as needed.

The following lists detail things that you should bring with you to an event. Please make sure that you have everything on the 'Always Bring' list with you when you pick-up your materials for your event. These lists will also be posted in the supplies office.

ALWAYS BRING:

- Rolling tote box
- Market Science banner (hanging or stand-up) and tablecloth
- Market Science promotional giveaways: stickers, temporary tattoos, buttons, cards, bookmarks
- Market Science branded signage
- Three (3) Standing acrylic sign holders for your Market Science branded signage
- Dissecting microscope (for branding purposes and as a draw to visitors that like to interact with science tools)
- Step stools (two)
- Market Science t-shirts for volunteers/leaders that don't already have one
- Tape and string (to hold down materials in the wind)
- Attendance **clicker counter**
- Tokens for markets that provide them

COMMONLY USED ITEMS:

- hand lenses and magnifying glasses
- small easels (2) and chalkboard
- clear plastic paper holders
- long extension cord and power strip (need to let the Market know in advance if need electricity)
- Paper towels for clean up (hand sanitizer, wet wipes)
- Pop-up tent, tables, and chairs for events that don't provide them.**
- Outdoor events can be breezy, bring tape or a plan to hold up signs (we have easels)**