

Petition for Reinstatement

Students who have been suspended by the College of Biological Sciences may petition the CBS Scholastics Committee to be reinstated after not taking classes at the University of Minnesota for one full academic year.

CBS reinstates student for the fall and spring semesters (not summer session). The deadline for submission is: **November 15th (for spring semester) and July 15th (for fall semester)**. Petitions can be submitted to CBS Student Services, 3-104 Molecular and Cellular Biology, 420 Washington Ave. SE, Minneapolis, MN 55455.

Name: _____ **Student ID#** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **E-mail:** _____

Last Semester Enrolled: _____

Official notification of the Scholastics Committee's decision will be sent to your mailing address.

**** Students who are reinstated will be readmitted on probation
and must meet with an academic advisor prior to enrollment.**

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Being reinstated is not guaranteed. Reinstatement will only be granted to students who demonstrate that they have given careful consideration to how they have and/or will change their behaviors and/or circumstances.

When you request reinstatement, please reflect on what you have learned and how you have changed or developed during your suspension from the University of Minnesota (U of M). How has the experience changed you and how can you use what you learned when/if you return to the U of M?

As part of your request for reinstatement you must submit a signed request letter that addresses the following questions:

1. Academics:
 - Why do you want to return to the College of Biological Sciences?
 - Why should the College of Biological Sciences reinstate you?
 - Which major do you plan to pursue if reinstated? Indicate if your goal is to transfer out of CBS to another U of MN college.
Note: Intending to transfer to another college at the U of M will not increase or decrease your chances of being reinstated.
2. Addressing Challenges:
 - If you return to the University of Minnesota, what additional changes to your current situation will need to be made as a result of enrolling in classes again? What is different now than when you were here before? What improvements have you made in terms of your ability to successfully handle your academic load (e.g., change in life circumstances, improvement in study habits, etc.)?

- How are you managing the issues/circumstances that were troubling you before?
 - If your issue involves a disability or health problem, are you working with the University's Disability Services or other health care provider? If so, please enclose a letter from your provider documenting your situation.
3. Suspension Period:
- Please tell us what you have been doing during your suspension period. If employed, give the name of the firm or company, length of service, and nature of duties. If you have taken classes at another institution, attach a transcript (may be unofficial) showing that coursework.

**** Any confidential documents will be returned to you**

Please give careful thought to the preparation of your statements on this petition so that the Committee will have as complete a picture of your situation as you can present.

In addition to your statement, you will also need to include the following with your reinstatement request:

1. Provide an academic course plan outlining the courses you intend to take at the University during the next two terms, both for your major and for the liberal education requirements (if applicable).
2. Enclose a completed and signed Application for Readmission form. This form is available from One Stop Student Services
https://onestop.umn.edu/sites/onestop.umn.edu/files/forms/adv104_2017.pdf

I hereby petition for reinstatement for the _____ semester, 20____.

Signature

For office use only:	Petition approved <input type="checkbox"/>	Not approved <input type="checkbox"/>
Special conditions:	_____	
Signature: _____	Date: _____	